

**YALE PUBLIC SCHOOLS – BOARD OF EDUCATION
COMMITTEE OF THE WHOLE MEETING
Yale Junior High Central Office Board Room
Tuesday, September 5, 2023 – 6:00 PM**

Meeting Minutes

1. Call to Order

President Bullard called the meeting to order at 6:00 PM.

2. Roll Call

Members Present: Bullard, French, Charney, Hurlburt, Hoppe, Butler, McClelland

Members Absent: None

Also Present: Superintendent Kurt Sutton
Assistant Superintendent Bill Kryscynski
Business Services Director Beky Silkworth
Director of Buildings & Grounds Jared Shutko
Secretary to the Board Nancy Maplethorpe

Others Present: Yale Expositor Reporter Jim Brown and Dru Runnals

3. Adoption of the Agenda

Motion by Butler seconded by Charney to adopt the agenda as amended.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

4. Consent Agenda

A. Approval of Meeting Minutes

1. Workshop/Regular Meeting Minutes – August 8, 2023

Motion by Charney seconded by Butler to adopt the consent agenda as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

5. Correspondence

Superintendent Sutton read/shared the following correspondence:

- Read a heartfelt thank you note from Riley LaMay in appreciation for receiving the Eva Graham Memorial Scholarship.

6. Superintendent's Report

Superintendent Sutton read his report which contained the following information:

- The first week of school went well as we welcomed nearly fifty new school of choice students and our enrollment numbers surpass what we projected for the year.
- Over the next few weeks our students will be completing a number of assessments that determine what level of support, if any, is needed in academic areas. Intervention supports available at each level of the district (elementary and secondary) have made a positive impact in the last several years.
- Construction work at the junior high continues in the afternoon after students leave each day. An extensive punch list of items that need to be completed before the end of the month was created.
- The district is exploring a streetlight exchange and rebate program for the eleven street lights owned by DTE on our campus. With the upgrades to LED lighting, the payback period would be just short of 1.5 years and save the district approximately \$2,418 per year.
- Will be meeting with Glen Terry from the Rural Community Assistance Partnership (RCAP) to offer suggestions on how to properly maintain our water systems at Farrell and Avoca Elementaries.
- Yale High School Alumni Reunion is just around the corner on September 23. Social hour is set to begin at 11:30 with lunch to follow at 12:30 in the Yale High School cafeteria.

7. Public Participation

- A. Special Guests - None
- B. Agenda Items - None
- C. Non-Agenda Items - None

8. Reports

A. Buildings and Grounds

Buildings and Grounds Director Jared Shutko presented/read the Buildings and Grounds report (attached) which contained the following:

- Zimmer roofing finished the roof in Avoca last week.
- Electricians will be working afternoon shiftS to finish up the remaining electrical work in the junior high.
- Salski Construction placed new siding on the barn at Avoca Elementary.
- Laforce installed 2 new doors on campus last week and repaired another.

B. Ongoing bond work continues throughout the district.

C. Finance

Director Silkworth presented/read her report which contained the following:

- District books are closed for fiscal year 2023 and the auditors will submit a preliminary report for business office review soon. The auditor report to the Board is scheduled for the October 5 meeting.
- August State Aid paid the district over \$70,000 additional funds for retirement costs.
- The district received its annual SET/SEG property/casualty pool net asset return in the amount of \$11,048.
- Spoke about invoices, the property tax levy authorization which must be approved by the Board by September 30 each year.
- The general fund ended 2022/2023 about \$230,000 in revenues exceeding expenditures.
- The food service ended about \$200,000 in revenues exceeding expenditures.
- MRF was 1 this year. Sinking Fund levy remains at .9956 mils. General Fund operating remains at 18 mils and the remaining two debt fund levies total 4.3 mil. (No change from last year.)

D. Instruction and Personnel

Assistant Superintendent Kryscynski presented the Instruction and Personnel Report (attached) which contained the following:

1. Hiring

- A. Anna Wisner, Avoca and Farrell Emmett Elementary custodian
- B. Michelle Hunt-Ruggles, junior high custodian
- C. Michele Waddy, high school special education teacher
- D. Shawn Wendorf, high school science teacher
- E. Cassidy Silverthorn, Yale elementary speech therapist
- F. Rebecca Rose Brunet, Yale Elementary school aide
- G. Mackenzie Carol Mason, Avoca Elementary aide
- H. Rachel Chalabian, Farrell Emmett Elementary aide
- I. Jordan Hackstock , Avoca Elementary aide
- J. Ashley Rolan Karr, Yale High School aide

2. Resignation

- A. Alexandria Carrocia, high school science teacher
- B. Manfred Vogel, junior high custodian
- C. George (Junior) McGuire, bus driver

3. Recommendations to the Substitute List

Mr. Kryscynski also gave the Curriculum/Instruction report which contained the following:

- MSTEP scores are out. Detailed report in October.
- PowerSchool is up and running and much appreciation is given to Mrs. Green, Mr. Harmer and the building secretaries for working so diligently on the project.
- Upcoming grade/department level professional development coming up over the next two months.

D. Technology

Mr. Harmer will be presenting his report in October or November.

- E. Transportation
Superintendent Sutton read the Transportation report (attached) which contained the following:
 - Six hundred sixty-one families responded to the transportation registration this year.
 - Students were transported safely to and from school on Opening Day
 - Bus Safety will be scheduled at the elementary buildings this week.
 - Bus driver and trainer, Terri Ritter, is providing a safety training review with the drivers.
 - Wished George (Junior) McGuire happiness in his retirement.
- F. Other - None

9. Items for Board Discussion

- A. Board Self-Evaluation
 - President Bullard stated that the Board Self-Evaluation was held at the August 8 meeting and the Governance Committee will meet in October to choose a couple of the areas as their focus points for the upcoming year.
- B. Board Governance Committee
 - Next meeting will be in October.
- C. Board Buildings & Grounds
 - The committee will meet at 5:00 PM on Monday, September 11 to review equipment bids for Phase II of the bond project.
- D. SCCASB Representative
 - Nothing to report at this time.
- E. MASB Legislative Liaison
 - Mrs. Butler reported that the Annual Leadership Conference is November 9-12 in Lansing. She added that there are many upcoming webinars if anyone should be interested.
- F. L-4029 Tax Levy Authorization
 - MRF was 1 this year. Sinking fund levy remains .9946 mils. GF operating remains at 18 mils and the remaining two debt fund levies total 4.3 mils. (No charge from last year).
- G. Phase II Bond work (AES, FES, YES, YHS)
 - The Board Buildings and Grounds committee will meet at 5:00 PM on Monday, September 11 to review equipment bids for Phase II of the bond project.
- H. Thrun Board Policy Approval
 - After many months of meticulously working on the board policy manual, the board will take action to approve the Thrun Board Policies at Thursday's Regular Board meeting. Superintendent Sutton said that the Board will be asked to approve all policies with the exception of the Anti-Bullying Policy which will be voted on at the October meeting. A hearing will also be held to accept the new Anti-Bullying Policy and rescind the old policy.
- I. MASB Fall Conference Delegate Assembly.
 - President Bullard asked Mrs. Maplethorpe to contact Cheryl Huffman – MASB Liaison and notify her that Yale will not have any delegates at this year's conference as there is a Regular Board meeting scheduled for November 9.
- J. Top Scholar
 - Discussion ensued regarding the honors/advanced level placement classes that are offered at Yale High School and the qualifications that will be required to be considered for the Top Scholar/Valedictorian process. Action at Thursday's Regular Board meeting.

10. Comments from Board Members, Administration

- Superintendent Sutton thanked Mrs. Maplethorpe for preparing the board policy manual and gave kudos to Jared Shutko, the custodial staff and all the many students and coaches from the various sports teams that were involved with moving furniture from the junior high gymnasium and back into the classroom.
- President Bullard gave kudos to Officer Jodi Soucy for her work on securing a grant for the walkway signals at the end of School Drive and Park Avenue for the safety of our students. Mr. Bullard also thanked Athletic Director Chace Palmateer for repairing the old scoreboard that is now being used at the soccer fields and for fixing the scoreboard at the junior high.

11. Adjournment by Consensus at 6:55 PM.

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MARK HURLBURT, SECRETARY
YALE BOARD OF EDUCATION